

Board of Trustees Meeting

August 19, 2024

5:00 p.m. Davis County Hospital & Clinics Conference Room D

The Governing Board of Davis County Hospital & Clinics met for their regular meeting, Monday, August 19, 2024, in Conference Room D.

TRUSTEES PRESENT: Bailey Westfall, Nolan Eakins, Donna Olinger, Kevin Cook, and Heath Greiner were present.

TRUSTEES ABSENT:

OTHERS PRESENT: Veronica Fuhs, Lisa Barrett, Lisa Warren, Rod Day, Amy Tyson, Pam Young, Chris Hickie, Robert Floyd, D.O., Amy Marlow, and Karen Spurgeon. Via Teams: Shane Farmer, FR Secure.

MINUTES

Call to order

Kevin Cook, Chair, called the meeting to order at 5:00 p.m.

Determination of a Quorum

A roll call of Trustees was taken, and a quorum was present with five (5) Trustees in attendance.

Approve Agenda

A motion was made by Bailey Westfall seconded, by Heath Greiner, to approve the agenda as presented. Motion carried.

Cook	Yes	Olinger	Yes
Eakins	Yes	Westfall	Yes
Greiner	Yes		

Consent Agenda

A motion was made by Heath Greiner seconded by Bailey Westfall to approve the consent agenda for June 17, 2024, as presented. Motion carried.

Cook	Yes	Olinger	Yes
Eakins	Yes	Westfall	Yes
Greiner	Yes		

Audience Request to Speak

There were no requests to speak.

2024 IT Risk Assessment

Chris Hickie and Shane Farmer, FRSecure Information Security Assessor presented the annual 2024 S2Score Security Risk Assessment review. The report described the four phases of the assessment and the scoring scale which ranges from 300 to 850. Our overall S2Score was 780.96. Shane congratulated Chris and the Information Technology department for their excellent work in obtaining such an impressive score.

Infection Prevention-Education- Employee Health Department Pride Report

Amy Tyson presented the Infection Prevention, Education, Employee Health Departmental Pride Report. Amy introduced herself and described the various duties that she performs.

Ancillary Services Report

Rod reported that there is currently some construction work taking place in the North parking lot. They are working on a curb and creating a spillway to drain water that runs off into the pond. Rod shared that July was a very busy month for all of the Ancillary Services departments.

Quality Report

Amy presented the June and July Quality reports which included fall rates, adverse drug events, hospital acquired pressure injuries, and the healthcare associated infection data. Amy shared patient safety/performance improvement activities that were identified and addressed.

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Critical Access Hospital Report

Amy presented the following revised policy statements, revised procedures, request to retire, revised policies, and unchanged policy reviews for approval consideration.

Revised Policy Statements

- Administration
 - Critical Access Hospital (CAH) Committee
- Medical Imaging Services
 - Interpreting Physician Consultant Requirements
 - Mammography Visual Checklist
 - MRI Safety
 - Obtaining Equipment Service
 - PRN Radiology Technologists
 - Ultrasound Guided Interventional Procedures
- Safety & Security
 - Missing Person

Request to Retire

- Physical Therapy
 - Cleaning Procedure for Hydrotherapy Tanks
 - Inpatient Hold Policy
 - Scheduled/Unscheduled Absences/Requests for Time Off
 - Departmental Meetings
 - Documentation of Patient Assessments
 - Inpatient Documentation Guidelines
 - Medical Based Fitness
 - Treatment Programs

Revised Policies

- | | |
|--|----------------------------|
| • Provision of Service | Administration |
| • Radio and Cell Phone Communications | EMS |
| • Medical Imaging Services On-Call | Medical Imaging Services |
| • Mobile Imaging Radioactive Material Safe | Medical Imaging Services |
| • Pregnant Medical Imaging Workers | Medical Imaging Services |
| • Ultrasound Definity Standing Orders | Medical Imaging Services |
| • Medicare Outpatient Observation Notice | Med Surg |
| • Collections | Patient Financial Services |
| • Incident Command System Activation | Safety and Security |
| • Utilization Review and Management Plan | Utilization Review |

Unchanged Policy Reviews

- Emergency Department
- Patient Financial Services
- Risk Management
- Medical Imaging Services

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A motion was made by Nolan Eakins seconded, by Heath Greiner to approve the revised policy statements, retired policies, revised policies, and unchanged policy reviews as presented. Motion carried.

Cook	Yes	Olinger	Yes
Eakins	Yes	Westfall	Yes
Greiner	Yes		

Medical Staff Credentialing

The following list of providers was recommended for final approval by Medical Staff.

Initial Appointment

- Lock, Katrina, ARNP

Reappointments

- Penmasta, Naveen, MD

Resignations

- Graeff, Mary, MD
- Oliver, Beverly, ARNP
- Nicole Gellatly, ARNP

MercyOne Medical Center Telemedicine Cardiology – Exhibit A

Reappointments

- Doerer, Joseph, MD
- Feigofsky, Suzanne MD
- Kotev, Spas, MD
- Marcus, Richard, MD
- Malik, Mudassir, MD
- Rough, Randolph, MD
- Routh, Jared, MD
- Ulveling, Kyle, MD
- Veer, Manik, MD

Avel eCare, LLC Telemedicine Psychiatry Schedule 1

Initial Appointment

- Reints, Amber ARNP

Resignation

- Austin, Jeffrey, CNP

A motion was made by Donna Olinger seconded by Nolan Eakins to accept the recommendation of the Medical Staff and granting final approval of the appointments being presented. Motion carried.

Cook	Yes	Olinger	Yes
Eakins	Yes	Westfall	Yes
Greiner	Yes		

Finance

Financial Reports

Lisa Warren presented the financial and revenue cycle reports for June and July 2024. A motion was made by Heath Greiner seconded by Bailey Westfall to approve June and July 2024 financial reports as presented. Motion carried.

Cook	Yes	Olinger	Yes
Eakins	Yes	Westfall	Yes
Greiner	Yes		

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Chief of Staff Report

Dr. Floyd reported that the clinic had 1060 visits in June. Dr. Floyd shared that the clinic is going through a transition period after the recent loss of the Clinic Director, but everything is going smoothly. He reported that Dr. Shin, D.O. and Nakila Blessing, ARNP are settling in nicely and their practices continue to grow. Dr. Floyd reported that Mary Graeff, M.D and Beverly Oliver, ARNP retired at the end of June. The remaining providers are taking on their patients and staying busy.

Chief Nursing Officer Report

Amy shared the Patient Satisfaction scores and Growth data. Amy reported that our facility recently received a recognition award from the American Heart Association and the American Stroke Association for participation in the Mission: Lifeline Stroke Post-Acute Care Initiative.

Chief Executive Officer Report

The trustees were reminded that IHA does hold a free Annual Meeting October 7-9 in Des Moines and attendance counts towards trustee certification. MercyOne is hosting a two day CEO retreat later in August. DCHC will host a recognition event in person on September 28, 2024. In September, after legal review, the board by-laws will be included for review and approval by the trustees.

Board Communication

Chair Comments

Kevin shared his appreciation for Chris and his team in Information Technology for their hard work in keeping our facility secure.

Trustee Comments

No other comments were made.

Next Meeting Date

The next scheduled regular meeting is Monday, September 16, 2024, at 5:00 p.m.

Adjournment

A motion was made by Heath Greiner seconded by Donna Olinger to adjourn the meeting. Motion unanimously carried.

The meeting was adjourned at 5:57 p.m.

Chairperson or Vice- Chair

Secretary/ Treasurer or Board Member

Lisa Barrett, Administrative Assistant